

St. Francis Xavier Elementary, Marquette St. Campus
September 15, 2023 HSA Parent Meeting Agenda
8:35a.m., Gresl Room, St. Pius X Parish, Appleton, WI

I. Attendees

- a. Tina Fairweather, principal
- b. Lisa Pfaff, advancement team
- c. Amanda Sobczak, HSA Chair
- d. Natalie Heiges, HSA Co-Chair
- e. Chris Clarke, HSA treasurer
- f. Megan Patel, Volunteer Coordinator
- g. Elizabeth Scott, Co-Event-Chair
- h. Katie Erkkila, Co-Event-Chair
- i. Parents

II. The 2023-24 HSA Team

- a. **Chair:** Amanda Sobczak
- b. **Co-Chair:** Natalie Heiges
- c. **Secretary:** Abby Graff
- d. **Treasurer:** Chris Clarke
- e. **Volunteer Coordinator:** Megan Patel
 - i. **Co-Event Chair:** Elizabeth Scott and Katie Erkkila
- f. Contact HSA at marquettehsa@gmail.com.

III. Playground Update

- a. New equipment was purchased by Mrs. Fairweather and will be installed next month.
- b. The equipment is a type of merry-go-round.
- c. Half of the cost of the equipment was paid by HSA; the other half was a family donation.

IV. Celebrate

- a. Celebrate is the Xavier system's primary annual fundraiser.
- b. Planning meetings began in September. The next planning meeting will be on October 5 at Xavier High School.
- c. Planning meetings will be listed in weekly constant contact.
- d. There will be volunteer opportunities available for parents. More information will be shared at planning meetings.

V. Thankful Thursday

- a. Thankful Thursdays occur on four Thursdays during the year. On each Thankful Thursday, a parent volunteer gives a small gift to the staff to show our appreciation for them.
- b. There is a budget for these gifts, so volunteers can be reimbursed.
- c. Gifts could be small snacks, coffee, chapstick, etc.

- d. We currently do not need Thankful Thursday volunteers, but watch for this volunteer opportunity in the future!

VI. Color Run Update

- a. Please check the Sign-up Genius in the weekly newsletter for volunteer opportunities!
- b. There is a new QR Code available as of today for purchasing color packets.
 - i. Pre-purchased color packets are used for the “color blast” at the end of the color run, where kids are encouraged to throw the color and have fun!
- c. The Color Run is HSA’s largest fundraiser each year, and is now also the only fundraiser along with yearly dues.
- d. Younger siblings are welcome to participate in the Color Run, and children can run the course multiple times with their siblings.
- e. It is a large but well organized event. Logistics include snacks for sale and music. It is recommended that families designate a meeting area where they can reunite with their children after they finish their run. There will be a lost child/parent area near the DJ booth.

VII. Financial Update

- a. 2022-23
 - i. Fundraising Results
 - 1. HSA raised over \$37,000 last year.
 - ii. End-of-year balance
 - 1. Our campus’s spending was under budget last year at about \$9,500.
 - 2. Spending across both campuses totaled \$26,450.
 - 3. Total spent between the two elementary campuses, including playground equipment purchases, was just over \$42,000.
- b. 2023-24
 - i. Updated financial plan
 - 1. Our Color Run goal has been increased to at least \$40,000.
 - 2. Between Color Run and yearly dues, HSA hopes to raise at least \$50,000.
 - 3. All other fundraisers have been eliminated for this school year.
 - 4. Families will no longer be charged for community events like ice skating night and Donuts with Grown-Ups.
 - 5. There is a budget surplus that will allow HSA to hold all scheduled events this year regardless of whether fundraising goals are met, but if fundraising goals are not met, then we will reconsider the above changes for the next school year.
 - 6. HSA will still collect gift cards for the annual gift card drive to provide Christmas gifts to teachers and staff. We may also request food donations and other small items for staff meals and staff appreciation.
 - ii. This year’s budget: \$17,000 per campus, up from \$13,000 per campus last year.
 - iii. A QR Code which includes a link to pay yearly dues will be posted on the HSA bulletin board during VIP Day.

VIII. Upcoming Events

- a. Color Run – September 28, 2023, 5p.m. – 7p.m.**
- b. VIP Day – October 13, 2023, 1p.m. – 3p.m.**
 - i. The day's itinerary is still under discussion but will include several stations, similar to last year's VIP Day schedule.
 - ii. VIP Day will occur during the afternoon so that children can return home immediately afterward without the necessity of a check-out process or of keeping track of which children return to school for the day.
 - iii. Although the day will not start with Mass this year, it will conclude with a God Rally in the church.
 - iv. Pre-K and 3K students are welcome to attend as well, although Mrs. Schmitz will not be in attendance this year.
- c. HSA Parent Meeting – October 20, 2023, 2:15p.m.**
- d. Coffee Social – October 25, 2023, 8:30a.m.**

IX. Previous Events/Activities Feedback

- a. Party on the Playground – August 22, 2023**
 - i. In future years, parents would like to see signs limiting the number of ice cream treats per student.
 - ii. Parents would find it helpful if staff could wear matching t-shirts so that they can more easily be distinguished from other parents.
 - iii. Parents would like to see the uniform exchange made available at other times during the year and would like there to be a gym-shoe exchange added.
- b. Pop Into School – August 28, 2023**
- c. Coffee and Kleenex – August 30, 2023**
- d. Parent Night – September 5, 2023**
 - i. Parents would like to have the option of leaving children with child-care volunteers during parent night so that they can attend and listen to information more easily.
 - ii. Could make child care available that evening for children two years old and older.
 - iii. Would need parents to RSVP with the number of children who would need care that evening.
- e. Donuts with Grown-ups – September 15, 2023**
 - i. Parents liked having this event at the beginning of the school year.

X. Ways to Stay Informed

- a. Weekly Constant Contact and Newsletter**
 - i. Some parents are having problems opening the link. May be a Gmail issue.
- b. HSA Website**
- c. Facebook**
- d. Be sure to complete VIRTUS training if you would like to volunteer!!**

XI. Next Meeting Friday, October 20, 2023, 2:15p.m.